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## AUDIO VISUAL NEEDS FOR APPE ANNUAL CONFERENCE

Please, indicate below if there are no AV needs.

Name (Dr., Professor, Ms., etc.) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**Note: All presentation rooms come with a speaker's lectern. The Association is charged for all AV equipment used at the Conference. Please, do not use PowerPoint for a single screen, unless necessary.**

### AUDIO VISUAL

- Nothing Needed
- PowerPoint Projector **\*\*laptop NOT included**
- Wifi
- Audio (speaker system)
- DVD
- Flip Chart
- Laptop or Tablet connectors; please specify: \_\_\_\_\_
- Other \_\_\_\_\_

**No Changes to AV requests accepted after January 8, 2016**

### Program

Title of Submission

\_\_\_\_\_

Co-author/panelist

\*My co-author(s)  does or  does not plan to attend the Annual Meeting - name(s) of presenting co-authors:

\_\_\_\_\_

\_\_\_\_\_

I need special accommodation during the Annual Meeting – please explain

\_\_\_\_\_

\_\_\_\_\_

**Note: Any AV requests not given by the AV deadline of January 5, 2017 cannot be guaranteed. AV forms must be turned in prior to the deadline to secure the desired equipment. Changes/additions will not be accepted after the deadline nor on site (at the Annual Meeting.)**